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Description automatically generated**CT State Curriculum Congress**

*Chair: Jason Seabury Vice Chair: Mark Lynch*

*Secretary: Rebecca Busch Adams*

Friday December 20, 2024

**Draft Minutes**

**Member Attendees:** B.L. Baker, Joseph Brockway, Rebecca Busch Adams (Secretary), Christine Cherry, Diane Clokey, Kathleen Czarnota, Jill Flanigan, Joanne Faust, Jaime Hammond, Constance Hotchkiss, Michele Howard-Swan, Karen Hynick, Nancy LaRoche-Shovack, Lorraine Li, Topher Logan, Mark Lynch (Vice Chair), Hannelore Moeckel-Rieke, Latisha Nielsen, Michele Nye, Patti Pallis, Christopher Paulin, Michael Rotondo, Jason Seabury (Chair), Sarah Selke, Jakob Spjut, Michael Stefanowitz, Jennifer Vamvakus, Carmen Yiamouyiannis

**Members Unable to Attend:** Todd Degree, David DiMattio

Guests: Jimmy Adams (College Office), Jennifer Nally (Three-Rivers), Tracy Smith (Northwestern), Cynthia Shirshac (Quinebaug), Jay Whitaker (Northwestern),

1. **Approval of Agenda** 
   * Motion to approve made by Christine Cherry and seconded by Topher Logan. Motion passes unanimously.

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| **Name** | **Motion to approve agenda** |
| Brockway, Joseph E (Tunxis) | in favor |
| Busch Adams, Rebecca (Housatonic) | in favor |
| Cherry, Christine (Gateway) | in favor |
| Clokey, Diane B (College Office) | in favor |
| Faust, Joanne E (Middlesex) | in favor |
| Hammond, Jaime (Naugatuck) | in favor |
| Hotchkiss, Constance (Northwestern) | in favor |
| Howard-Swan, Michele L (Asnuntuck) | in favor |
| LaRoche-Shovak, Nancy (Manchester) | in favor |
| Li, Lorraine (Gateway) | in favor |
| Logan, Topher (Northwestern) | in favor |
| Lynch, Mark D (Gateway) | in favor |
| Moeckel-Rieke, Hannelore I (Norwalk) | in favor |
| Nielsen, Latisha (Naugatuck) | in favor |
| Nye, Michele M (Norwalk) | in favor |
| Pallis, Patricia A (Naugatuck) | in favor |
| Paulin, Christopher M (Manchester) | in favor |
| Rotondo, Michael (Middlesex) | in favor |
| Seabury, Jason (Naugatuck) | in favor |
| Selke, Sarah (Three-Rivers) | in favor |
| Spjut, Jakob E (Quinebaug) | in favor |
| Vamvakas, Jennifer (Tunxis) | in favor |
| Yiamouyiannis, Carmen A (Capital) | in favor |

1. **Minutes Review**
   * Question – what happens when cc approves something and BOR does not? Do we have to note it during a meeting? This happened with a proposal from last month –
     1. DNAS 1040 was just flagged from the BOR agenda & pulled. The question was in combining DNAS 1040 (currently 4 credits) with DNAS 1042 (2 credits) why we are going from 6 to 5 credits.
        1. It depends on why it was pulled from the agenda and/or denied. There are many different reasons why this may happen. For that particular proposal, it is on hold and academic leadership will be meeting with the faculty in January.
2. **Important Updates - hold until January**
   * We will hold AT LEAST one meeting in January and possibly two. The confirmed date is Friday, January 24, with the following agenda items.
     1. Finish any outstanding proposal reviews from FA24, including anything we don’t get to at this meeting. Proposals approved in January WILL make it to the BOR on the same timetable as those passed in December, both of which will be in time for the AY2025-26 catalog
     2. Review and vote on SOP Workgroup’s proposals for Congress
     3. Review and vote on Paperwork Workgroup’s proposals for Congress
     4. Discuss Shared Governance Assessment Committee’s findings and recommendations
     5. Training in Curriculog – how it works, what it CAN do, what we will use it for, and what we won’t
     6. Review and discuss how we will be meeting Open Meeting Law moving forward
     7. Discuss unresolved issues put to Congress over the last 6 months
     8. If we have significant items remaining, we will meet again on Friday January 29 so that we’re up to speed on Spring semester.
3. **Review of Proposals –** 
   * **Engineering and Technology**

**ENVE 1700 - Modification**

**Presenter Diba Khan-Bureau**

* Discussion
* Motion to approve made by Jacob Logan and seconded by Carmen Yiamouyiannis with the following friendly amendments:
  + Add the word “demonstrate” to outcomes 3 and 6.
  + Add the phrase “literature searches as appropriate” to the course description.
  + Motion passes 20-1

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| **Name** | **Motion to move to the Provost the ENVE 1700 course changes (course description and prerequisites), with changes to SLO language.** |
| Brockway, Joseph E (Tunxis) | in favor |
| Busch Adams, Rebecca (Housatonic) | in favor |
| Cherry, Christine (Gateway) | in favor |
| Clokey, Diane B (College Office) | in favor |
| Faust, Joanne E (Middlesex) | in favor |
| Hammond, Jaime (Naugatuck) | in favor |
| Howard-Swan, Michele L (Asnuntuck) | in favor |
| LaRoche-Shovak, Nancy (Manchester) | in favor |
| Li, Lorraine (Gateway) | in favor |
| Logan, Topher (Northwestern) | in favor |
| Lynch, Mark D (Gateway) | in favor |
| Moeckel-Rieke, Hannelore I (Norwalk) | in favor |
| Nielsen, Latisha (Naugatuck) | in favor |
| Nye, Michele M (Norwalk) | in favor |
| Pallis, Patricia A (Naugatuck) | in favor |
| Rotondo, Michael (Middlesex) | opposed |
| Seabury, Jason (Naugatuck) | in favor |
| Selke, Sarah (Three-Rivers) | in favor |
| Spjut, Jakob E (Quinebaug) | in favor |
| Vamvakas, Jennifer (Tunxis) | in favor |
| Yiamouyiannis, Carmen A (Capital) | in favor |

* + **Social and Behavioral Science**

**DARC-AS, DARC CC Modification (name change)**

**Presenter Ronna Brier**

* Discussion
* Motion to approve made by Carmen Yiamouyiannis and seconded by Lorraine Li.
  + Motion passes 22-0

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| **Name** | **Motion to move to the Provost the DARC-AS, DARC-CC name changes (program and certificate).** |
| Brockway, Joseph E (Tunxis) | in favor |
| Busch Adams, Rebecca (Housatonic) | in favor |
| Cherry, Christine (Gateway) | in favor |
| Clokey, Diane B (College Office) | in favor |
| Faust, Joanne E (Middlesex) | in favor |
| Hammond, Jaime (Naugatuck) | in favor |
| Hotchkiss, Constance (Northwestern) | in favor |
| Howard-Swan, Michele L (Asnuntuck) | in favor |
| LaRoche-Shovak, Nancy (Manchester) | in favor |
| Li, Lorraine (Gateway) | in favor |
| Logan, Topher (Northwestern) | in favor |
| Lynch, Mark D (Gateway) | in favor |
| Moeckel-Rieke, Hannelore I (Norwalk) | in favor |
| Nielsen, Latisha (Naugatuck) | in favor |
| Nye, Michele M (Norwalk) | in favor |
| Pallis, Patricia A (Naugatuck) | in favor |
| Paulin, Christopher M (Manchester) | in favor |
| Rotondo, Michael (Middlesex) | in favor |
| Seabury, Jason (Naugatuck) | in favor |
| Selke, Sarah (Three-Rivers) | in favor |
| Spjut, Jakob E (Quinebaug) | in favor |
| Vamvakas, Jennifer (Tunxis) | in favor |
| Yiamouyiannis, Carmen A (Capital) | in favor |

* + **Business and Hospitality**

**BUSN 2340 Modification**

**Presenter Mary Holland**

* Discussion
* The Curriculum Congress would like to suggest that students not be allowed to receive credit for BOTH this course and Business Law I. It was clarified that CC can make this suggestion, but the administration would have to act on it.
* Motion to approve made by Carmen Yiamouyiannis and seconded by Chris Paulin.
  + Motion passes 18-4

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| **Name** | **Motion to forward to the Provost the BUSN 2340 course modification (course description , outcomes, topics).** |
| Brockway, Joseph E (Tunxis) | opposed |
| Busch Adams, Rebecca (Housatonic) | in favor |
| Cherry, Christine (Gateway) | in favor |
| Clokey, Diane B (College Office) | in favor |
| Faust, Joanne E (Middlesex) | opposed |
| Flanigan, Jill (Middlesex) | opposed |
| Hammond, Jaime (Naugatuck) | in favor |
| Hotchkiss, Constance (Northwestern) | in favor |
| Howard-Swan, Michele L (Asnuntuck) | in favor |
| LaRoche-Shovak, Nancy (Manchester) | in favor |
| Li, Lorraine (Gateway) | in favor |
| Logan, Topher (Northwestern) | in favor |
| Lynch, Mark D (Gateway) | in favor |
| Nye, Michele M (Norwalk) | in favor |
| Pallis, Patricia A (Naugatuck) | in favor |
| Paulin, Christopher M (Manchester) | in favor |
| Rotondo, Michael (Middlesex) | opposed |
| Seabury, Jason (Naugatuck) | in favor |
| Selke, Sarah (Three-Rivers) | in favor |
| Spjut, Jakob E (Quinebaug) | in favor |
| Vamvakas, Jennifer (Tunxis) | in favor |
| Yiamouyiannis, Carmen A (Capital) | in favor |

* + **Math and Science**

**BIOL-AA-TAP – Modification**

**Presenter Bill Dopirak**

* Discussion
* Motion to approve the modification made by Carmen Yiamouviannis and seconded by Sarah Selke
  + Motion passes 22-0

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| **Name** | **Motion to forward to the Provost the BIOL-AA-TAP program modification.** |
| Brockway, Joseph E (Tunxis) | in favor |
| Busch Adams, Rebecca (Housatonic) | in favor |
| Clokey, Diane B (College Office) | in favor |
| Faust, Joanne E (Middlesex) | in favor |
| Hammond, Jaime (Naugatuck) | in favor |
| Hotchkiss, Constance (Northwestern) | in favor |
| Howard-Swan, Michele L (Asnuntuck) | in favor |
| LaRoche-Shovak, Nancy (Manchester) | in favor |
| Li, Lorraine (Gateway) | in favor |
| Logan, Topher (Northwestern) | in favor |
| Lynch, Mark D (Gateway) | in favor |
| Moeckel-Rieke, Hannelore I (Norwalk) | in favor |
| Nielsen, Latisha (Naugatuck) | in favor |
| Nye, Michele M (Norwalk) | in favor |
| Pallis, Patricia A (Naugatuck) | in favor |
| Paulin, Christopher M (Manchester) | in favor |
| Rotondo, Michael (Middlesex) | in favor |
| Seabury, Jason (Naugatuck) | in favor |
| Selke, Sarah (Three-Rivers) | in favor |
| Spjut, Jakob E (Quinebaug) | in favor |
| Vamvakas, Jennifer (Tunxis) | in favor |
| Yiamouyiannis, Carmen A (Capital) | in favor |

* + **Math and Science**

**DTAN-CC-Discontinuation**

**Presenter - Kevin Ramer**

* Noted that the rationale behind this discontinuation is to funnel all the students into data science as opposed to data analytics. This will benefit all students.
* Motion to approve made by Sarah Selke and seconded by Topher Logan.
  + Motion passes 23-0.

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| **Name** | **Motion to move forward to the Provost the DTAN-CC certificate discontinuation.** |
| Brockway, Joseph E (Tunxis) | in favor |
| Busch Adams, Rebecca (Housatonic) | in favor |
| Cherry, Christine (Gateway) | in favor |
| Clokey, Diane B (College Office) | in favor |
| Faust, Joanne E (Middlesex) | in favor |
| Flanigan, Jill (Middlesex) | in favor |
| Hammond, Jaime (Naugatuck) | in favor |
| Hotchkiss, Constance (Northwestern) | in favor |
| Howard-Swan, Michele L (Asnuntuck) | in favor |
| LaRoche-Shovak, Nancy (Manchester) | in favor |
| Logan, Topher (Northwestern) | in favor |
| Lynch, Mark D (Gateway) | in favor |
| Moeckel-Rieke, Hannelore I (Norwalk) | in favor |
| Nielsen, Latisha (Naugatuck) | in favor |
| Nye, Michele M (Norwalk) | in favor |
| Pallis, Patricia A (Naugatuck) | in favor |
| Paulin, Christopher M (Manchester) | in favor |
| Rotondo, Michael (Middlesex) | in favor |
| Seabury, Jason (Naugatuck) | in favor |
| Selke, Sarah (Three-Rivers) | in favor |
| Spjut, Jakob E (Quinebaug) | in favor |
| Vamvakas, Jennifer (Tunxis) | in favor |
| Yiamouyiannis, Carmen A (Capital) | in favor |

* + **Math and Science**

**MATHI 0900 – New (Rev)**

**MATHI 0900I – New (Rev)**

* Discussion
* Motion to approve both courses made by Topher Logan and seconded by Nancy LaRoche-Shovack
  + Motion passes 22-0

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| **Name** | **Motion to forward to the Provost the two Math (0900, 0900I) new course proposals.** |
| Brockway, Joseph E (Tunxis) | in favor |
| Busch Adams, Rebecca (Housatonic) | in favor |
| Cherry, Christine (Gateway) | in favor |
| Clokey, Diane B (College Office) | in favor |
| Faust, Joanne E (Middlesex) | in favor |
| Hammond, Jaime (Naugatuck) | in favor |
| Hotchkiss, Constance (Northwestern) | in favor |
| Howard-Swan, Michele L (Asnuntuck) | in favor |
| LaRoche-Shovak, Nancy (Manchester) | in favor |
| Li, Lorraine (Gateway) | in favor |
| Logan, Topher (Northwestern) | in favor |
| Lynch, Mark D (Gateway) | in favor |
| Moeckel-Rieke, Hannelore I (Norwalk) | in favor |
| Nielsen, Latisha (Naugatuck) | in favor |
| Nye, Michele M (Norwalk) | in favor |
| Pallis, Patricia A (Naugatuck) | in favor |
| Paulin, Christopher M (Manchester) | in favor |
| Seabury, Jason (Naugatuck) | in favor |
| Selke, Sarah (Three-Rivers) | in favor |
| Spjut, Jakob E (Quinebaug) | in favor |
| Vamvakas, Jennifer (Tunxis) | in favor |
| Yiamouyiannis, Carmen A (Capital) | in favor |

* + **Nursing and Health**

**LASC-AA-DHY-Modification (Name Change)**

**LASC-AA-DHY-Modification**

**Presenter – Alice Pandolfi**

* Discussion points made by Congress Members:
  + This degree will transfer directly to University of New Haven ----- students will only have to take their Dental Hygienist classes at UNH to graduate after completion of the program at CT State.
  + It was noted that Foreign Language is being removed while continuing to keep this an LAS degree (which it needs to be to continue to qualify for financial aid). However, LAS degrees have been designated as requiring Foreign Language at CT State.
  + Solutions to this issue will be researched and the degree brought back at a later time.
    - Noted by Congress members that proposals approved in January’s meeting can still make the deadline to be in the next catalog
  + Lorraine Li makes motion to table these proposals until January, which is seconded by Topher Logan.
    - Motion passes 19-1. (*due to error of vice-chair, the vote was anonymous*)
  + **Social and Behavioral Science**

**PSY 2021 Modification**

**POL2000 New**

* Both of these proposals were tabled until the January meeting due to the presenters not being present (for POL 2000 this was because the meeting went much longer than anticipated).
  + **Social and Behavioral Sciences**

**ECED-AS-Modification**

**ECED-AS-TRS-Discontinuation**

**Presenter – Tracy Smith**

* Discussion
* Motion to approve made by Topher Logan and seconded by Sarah Selke with the following friendly modification:
  + “Modification of An Accredited Program – Below Threshold Report Appendices – Although two separate forms please bundle.”
  + Motion passes 21-0

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| **Name** | **Motion to forward to the Provost the Early Childhood Education (ECED-AS) program modification and Transfer Track AS program discontinuation.** |
| Brockway, Joseph E (Tunxis) | in favor |
| Cherry, Christine (Gateway) | in favor |
| Clokey, Diane B (College Office) | in favor |
| Faust, Joanne E (Middlesex) | in favor |
| Flanigan, Jill (Middlesex) | in favor |
| Hammond, Jaime (Naugatuck) | in favor |
| Hotchkiss, Constance (Northwestern) | in favor |
| Howard-Swan, Michele L (Asnuntuck) | in favor |
| LaRoche-Shovak, Nancy (Manchester) | in favor |
| Li, Lorraine (Gateway) | in favor |
| Logan, Topher (Northwestern) | in favor |
| Lynch, Mark D (Gateway) | in favor |
| Moeckel-Rieke, Hannelore I (Norwalk) | in favor |
| Nielsen, Latisha (Naugatuck) | in favor |
| Nye, Michele M (Norwalk) | in favor |
| Pallis, Patricia A (Naugatuck) | in favor |
| Paulin, Christopher M (Manchester) | in favor |
| Rotondo, Michael (Middlesex) | in favor |
| Seabury, Jason (Naugatuck) | in favor |
| Selke, Sarah (Three-Rivers) | in favor |
| Spjut, Jakob E (Quinebaug) | in favor |
| Vamvakas, Jennifer (Tunxis) | in favor |
| Yiamouyiannis, Carmen A (Capital) | in favor |

* + **Social and Behavioral Sciences**

**PTCH-AA-New Option (Elementary)**

**PTCH-AA-New Option (Secondary)**

**Presenter Jennifer Nally**

* Discussion
* Motion to approve both proposals made by Sarah Selke and seconded by Jennifer Vamvakus
  + Motion passes 21-0

|  |  |
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| **Name** | **Motion to forward to the Provost the two Pathway to Teaching (PTCH-AA) new program options (elementary and secondary education).** |
| Brockway, Joseph E (Tunxis) | in favor |
| Busch Adams, Rebecca (Housatonic) | in favor |
| Cherry, Christine (Gateway) | in favor |
| Clokey, Diane B (College Office) | in favor |
| Faust, Joanne E (Middlesex) | in favor |
| Flanigan, Jill (Middlesex) | in favor |
| Hammond, Jaime (Naugatuck) | in favor |
| Hotchkiss, Constance (Northwestern) | in favor |
| LaRoche-Shovak, Nancy (Manchester) | in favor |
| Li, Lorraine (Gateway) | in favor |
| Logan, Topher (Northwestern) | in favor |
| Lynch, Mark D (Gateway) | in favor |
| Moeckel-Rieke, Hannelore I (Norwalk) | in favor |
| Nielsen, Latisha (Naugatuck) | in favor |
| Nye, Michele M (Norwalk) | in favor |
| Pallis, Patricia A (Naugatuck) | in favor |
| Paulin, Christopher M (Manchester) | in favor |
| Rotondo, Michael (Middlesex) | in favor |
| Seabury, Jason (Naugatuck) | in favor |
| Selke, Sarah (Three-Rivers) | in favor |
| Spjut, Jakob E (Quinebaug) | in favor |
| Vamvakas, Jennifer (Tunxis) | in favor |
| Yiamouyiannis, Carmen A (Capital) | in favor |

1. Updates by Standing Committees
   * Gen Ed, Diversity, Standard Operating Procedures, Forms, Governance Assessment Taskforce Committees are all in various stages of their work
   * Discussion on the work of these committees moved to TEAMS due to time constraints
2. Adjournment
   * Meeting adjourned at 11:47am.

Minutes respectfully submitted by Rebecca Busch Adams, Secretary