 **CT State Curriculum Congress**

 *Chair: Jason Seabury Vice Chair: Mark Lynch*

 *Secretary: Rebecca Busch Adams*

 Friday January 24, 2024

 9:00 – 11:30 am

 Link to join TEAMS meeting: [Click Here](https://teams.microsoft.com/l/meetup-join/19%3Agv6C6yxe7MPwnDAgOVvu0DDlmZB-uQwcMKL5ClKFIAY1%40thread.tacv2/1731559489124?context=%7b%22Tid%22%3a%22679df878-277a-496a-ac8d-d99e58606dd9%22%2c%22Oid%22%3a%224d3ee33b-2261-4493-acad-fba926e7f50a%22%7d)

**Minutes**

**Member Attendees:** B.L. Baker, Joseph Brockway, Rebecca Busch Adams (Secretary), Christine Cherry, Diane Clokey, Kathleen Czarnota, Todd Degree, Jill Flanigan, Joanne Faust, Jaime Hammond, Constance Hotchkiss, Michele Howard-Swan, Karen Hynick, Lorraine Li, Topher Logan, Mark Lynch (Vice Chair), Hannelore Moeckel-Rieke, Latisha Nielsen, Michele Nye, Patti Pallis, Christopher Paulin, Jason Seabury (Chair), Sarah Selke, Jakob Spjut, Jennifer Vamvakus, Carmen Yiamouyiannis

**Members Unable to Attend:** Nancy LaRoche-Shovack, Michael Rotundo

**Guests**: Jimmy Adams (College Office), Paula Dowd (College Office), Joshua Searcy (College Office), Elle Van Dermark (Asnuntuck), Philip Mayer (Three Rivers), Josiah Ricardo (Capital),

1. **Approval of Agenda -**

Motion to approve made by Joseph Brockway and seconded by Jamie Hammond

Motion Passes 19-0

Discussion points made:

* With Lorraine Li on sabbatical the majority needed to pass a motion is 13 (down from 14)
* Elected member (representing Engineering and Technology) Kit Panasy has inadvertently been left off the email list and has not been getting notifications or invites. But he is an elected member and will be included from next meeting forward. He was unable to attend this meeting.

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| **Name** | **Motion to approve Jan 24, 2025 agenda** |
| Brockway, Joseph E (Tunxis) | in favor |
| Busch Adams, Rebecca (Housatonic) | in favor |
| Cherry, Christine (Gateway) | in favor |
| Clokey, Diane B (College Office) | in favor |
| Degree, Todd A (Gateway) | in favor |
| Faust, Joanne E (Middlesex) | in favor |
| Flanigan, Jill (Middlesex) | in favor |
| Hotchkiss, Constance (Northwestern) | in favor |
| Howard-Swan, Michele L (Asnuntuck) | in favor |
| Logan, Topher (Northwestern) | in favor |
| Lynch, Mark D (Gateway) | in favor |
| Nielsen, Latisha (Naugatuck) | in favor |
| Nye, Michele M (Norwalk) | in favor |
| Pallis, Patricia A (Naugatuck) | in favor |
| Paulin, Christopher M (Manchester) | in favor |
| Seabury, Jason (Naugatuck) | in favor |
| Selke, Sarah (Three-Rivers) | in favor |
| Spjut, Jakob E (Quinebaug) | in favor |
| Vamvakas, Jennifer (Tunxis) | in favor |

1. **Minutes Review on TEAMS**
* Members should review the minutes from last month on TEAMS and make any suggested changes there.

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| 1. **Curriculog**

Note: Summary of partial implementation of Curriculog is available here: [primer](https://ctregents-my.sharepoint.com/%3Aw%3A/g/personal/diane_clokey_ctstate_edu/EYL0StKZOhdDu-3PgI1ue5UBWcEQiBzi7EeeX87IONke1w?e=VhGaIE) **Presenter:** Diane Clokey* Curriculog is a program for tracking and communication of our curriculum proposals
* The goal has been to launch this in Fall 2025 but with the changes to the number of schools and to self-governance this date may change for full implementation.
* However, with goal of providing transparency and allowing everyone to follow proposals as they move through the process, we are trying to use a pared down version with the workflow process for this semester (Spring 2025)
* Congress members currently have access to Curriculog. Once this is launched, there will be a link on MyCTState for everyone.
* Once you get in, go to all proposals and see a list of all proposals currently in the process. Users of Curriculog will be able to track where the proposal is in the process and even enter approval signatures (if they are listed as the person who approves at a given point in the process).
1. **Standard Operating Procedures** updates and approvals

**Presenters:**  Topher Logan and Christine Cherry* 1. [Curriculum Congress\_SOP committee Report 1.24.2025.docx](https://ctregents.sharepoint.com/%3Aw%3A/r/sites/CTStateCurriculumCongress2/Shared%20Documents/General/CC%20Policies%20and%20Procedures/Curriculum%20Congress_SOP%20committee%20Report%201.24.2025.docx?d=w70c1ff15ab514a3a80e0eda060a9bb83&csf=1&web=1&e=99kdxn)

Summary: SOP committee met throughout the fall. Three policies are being proposed now (more in the works):* + Resolution 1. Scope of Curriculum Proposal Review
	+ Resolution2. Special Topics
	+ Resolution 3. Consent Agenda
* **Motion made by Topher Logan to accept all of the SOP resolutions as proposed by the SOP committee and attached above (no second needed in this case)**
* **Sarah Selke makes a motion to accept the Resolution 1 with the following friendly amendment:**
	+ **change the word “policy” to “procedure” throughout. Motion seconded by Patti Pallis**

**Motion passes with 21 yes, 0 no, 1 abstain**

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| **Name** | **Motion that the Curriculum Congress adopt the Procedure Regarding Scope of Curriculum Proposal Review as proposed by the SOP committee in the Jan 24, 2025 committee report.** |
| Spjut, Jakob E (Quinebaug) | in favor |
| Seabury, Jason (Naugatuck) | in favor |
| Pallis, Patricia A (Naugatuck) | in favor |
| Lynch, Mark D (Gateway) | in favor |
| Howard-Swan, Michele L (Asnuntuck) | in favor |
| Logan, Topher (Northwestern) | in favor |
| Moeckel-Rieke, Hannelore I (Norwalk) | in favor |
| Selke, Sarah (Three-Rivers) | in favor |
| Hammond, Jaime (Naugatuck) | in favor |
| Clokey, Diane B (College Office) | in favor |
| Yiamouyiannis, Carmen A (Capital) | in favor |
| Brockway, Joseph E (Tunxis) | in favor |
| Flanigan, Jill (Middlesex) | in favor |
| Paulin, Christopher M (Manchester) | in favor |
| Hotchkiss, Constance (Northwestern) | in favor |
| Faust, Joanne E (Middlesex) | in favor |
| Vamvakas, Jennifer (Tunxis) | in favor |
| Degree, Todd A (Gateway) | in favor |
| Nielsen, Latisha (Naugatuck) | in favor |
| Nye, Michele M (Norwalk) | abstain |
| Busch Adams, Rebecca (Housatonic) | in favor |
| Cherry, Christine (Gateway) | in favor |

* **Sarah Selke makes a motion to accept Resolution 2 with the following friendly amendment:**
	+ **change 10 years to five years.**

**Michelle Nye seconds.****Motion fails 12 yes 9 no 1 abstain**

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| **Name** | **Motion that the Curriculum Congress adopt the Special Topics Procedure proposed by the SOP committee with the time changed from 10 years to 5 years** |
| Brockway, Joseph E (Tunxis) | in favor |
| Busch Adams, Rebecca (Housatonic) | in favor |
| Cherry, Christine (Gateway) | in favor |
| Clokey, Diane B (College Office) | opposed |
| Degree, Todd A (Gateway) | in favor |
| Faust, Joanne E (Middlesex) | in favor |
| Flanigan, Jill (Middlesex) | in favor |
| Hammond, Jaime (Naugatuck) | opposed |
| Hotchkiss, Constance (Northwestern) | opposed |
| Howard-Swan, Michele L (Asnuntuck) | in favor |
| Logan, Topher (Northwestern) | opposed |
| Lynch, Mark D (Gateway) | opposed |
| Moeckel-Rieke, Hannelore I (Norwalk) | opposed |
| Nielsen, Latisha (Naugatuck) | opposed |
| Nye, Michele M (Norwalk) | in favor |
| Pallis, Patricia A (Naugatuck) | opposed |
| Paulin, Christopher M (Manchester) | abstain |
| Seabury, Jason (Naugatuck) | in favor |
| Selke, Sarah (Three-Rivers) | in favor |
| Spjut, Jakob E (Quinebaug) | opposed |
| Vamvakas, Jennifer (Tunxis) | in favor |
| Yiamouyiannis, Carmen A (Capital) | in favor |

* **Topher had already moved to accept the Resolution 2 (with no changes) (no second needed in this case) (see above)**

**Motion passes 15 yes 5 no 1 abstain** Noted by Jason that we can revisit this at future meetings. In the meantime, we can use this as a starting place.

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| **Name** | **Motion that the Curriculum Congress adopt the Special Topics Course Procedure as proposed by the SOP committee in the Jan 24, 2025 committee report.** |
| Brockway, Joseph E (Tunxis) | in favor |
| Busch Adams, Rebecca (Housatonic) | opposed |
| Cherry, Christine (Gateway) | in favor |
| Clokey, Diane B (College Office) | in favor |
| Degree, Todd A (Gateway) | opposed |
| Faust, Joanne E (Middlesex) | opposed |
| Flanigan, Jill (Middlesex) | in favor |
| Hammond, Jaime (Naugatuck) | in favor |
| Hotchkiss, Constance (Northwestern) | in favor |
| Howard-Swan, Michele L (Asnuntuck) | opposed |
| Logan, Topher (Northwestern) | in favor |
| Lynch, Mark D (Gateway) | in favor |
| Moeckel-Rieke, Hannelore I (Norwalk) | in favor |
| Nielsen, Latisha (Naugatuck) | in favor |
| Nye, Michele M (Norwalk) | abstain |
| Pallis, Patricia A (Naugatuck) | in favor |
| Paulin, Christopher M (Manchester) | opposed |
| Seabury, Jason (Naugatuck) | in favor |
| Selke, Sarah (Three-Rivers) | in favor |
| Spjut, Jakob E (Quinebaug) | in favor |
| Vamvakas, Jennifer (Tunxis) | in favor |

* **Chris Palin moves to approve Resolution 3 with the following friendly amendment:**
	+ **add General Education Courses, TAP issues and CSCU Transfer Pathway Program Modifications to the consent agenda items.**

**Topher Logan seconds.****Motion approved 22 yes 0 no 0 abstain**

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| --- | --- |
| **Name** | **Motion that the Curriculum Congress adopt the Consent Agenda Procedure proposed by the SOP committee in the 01/24/25 report with General Education Courses, TAP issues and CSCU Transfer Pathway Program Modifications added to the consent agenda list.** |
| Brockway, Joseph E (Tunxis) | in favor |
| Busch Adams, Rebecca (Housatonic) | in favor |
| Cherry, Christine (Gateway) | in favor |
| Clokey, Diane B (College Office) | in favor |
| Degree, Todd A (Gateway) | in favor |
| Faust, Joanne E (Middlesex) | in favor |
| Flanigan, Jill (Middlesex) | in favor |
| Hammond, Jaime (Naugatuck) | in favor |
| Hotchkiss, Constance (Northwestern) | in favor |
| Howard-Swan, Michele L (Asnuntuck) | in favor |
| Logan, Topher (Northwestern) | in favor |
| Lynch, Mark D (Gateway) | in favor |
| Moeckel-Rieke, Hannelore I (Norwalk) | in favor |
| Nielsen, Latisha (Naugatuck) | in favor |
| Nye, Michele M (Norwalk) | in favor |
| Pallis, Patricia A (Naugatuck) | in favor |
| Paulin, Christopher M (Manchester) | in favor |
| Seabury, Jason (Naugatuck) | in favor |
| Selke, Sarah (Three-Rivers) | in favor |
| Spjut, Jakob E (Quinebaug) | in favor |
| Vamvakas, Jennifer (Tunxis) | in favor |
| Yiamouyiannis, Carmen A (Capital) | in favor |

1. **Review of Proposals – Social and Behavioral Science**

POL 2000-NEW (with Note to Congress)Presenter: Philip MayerNote: This should have been a legacy course but it was not presented in time. * Discussion
* **Sarah Selke makes motion to approve this proposal with the following friendly amendments:**
	+ **Remove \*K in prereq to read as follows “ENG 1010 Placement”**
	+ **Remove the words “develop the ability to” from outcomes A and C**
	+ **Change the second instructional unit as follows: How to Use Library Databases such as CQ**
	+ **Change discipline prefix to POLS.**

**Joseph Brockway seconds.****Motion approved 20 yes, 0 no, 0 abstain**

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| **Name** | **Motion to forward to the Provost the POL 2000 new course proposal with the following changes: remove \*K in prereq, reword SLO outcomes 1 & 3, change library resource to "such as", and change disci...** |
| Brockway, Joseph E (Tunxis) | in favor |
| Busch Adams, Rebecca (Housatonic) | in favor |
| Cherry, Christine (Gateway) | in favor |
| Clokey, Diane B (College Office) | in favor |
| Degree, Todd A (Gateway) | in favor |
| Faust, Joanne E (Middlesex) | in favor |
| Flanigan, Jill (Middlesex) | in favor |
| Hammond, Jaime (Naugatuck) | in favor |
| Hotchkiss, Constance (Northwestern) | in favor |
| Howard-Swan, Michele L (Asnuntuck) | in favor |
| Logan, Topher (Northwestern) | in favor |
| Lynch, Mark D (Gateway) | in favor |
| Moeckel-Rieke, Hannelore I (Norwalk) | in favor |
| Nielsen, Latisha (Naugatuck) | in favor |
| Nye, Michele M (Norwalk) | in favor |
| Pallis, Patricia A (Naugatuck) | in favor |
| Paulin, Christopher M (Manchester) | in favor |
| Seabury, Jason (Naugatuck) | in favor |
| Spjut, Jakob E (Quinebaug) | in favor |
| Vamvakas, Jennifer (Tunxis) | in favor |
| Yiamouyiannis, Carmen A (Capital) | in favor |

1. **Shared Government Assessment Taskforce Proposal Presentation**

**Presenter: Jason Seabury*** Brief summary and Q&A
* **Motion made by Topher Logan and seconded by Jacob Spjut that Curriculum Congress forward a recommendation to Senate regarding the Curriculum Congress part of the restructuring proposal, that Curriculum Congress favors Option B, with 4 reps from each school, while ensuring equal distribution among disciplines.**

**Motion approved 20 yes 0 opposed.**

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| **Name** | **Motion that Curriculum Congress forward a recommendation to Senate regarding the CC part of the restructuring proposal; that Curriculum Congress favors Option B, with 4 reps from each school, while ensuring equal distribution among disciplines.** |
| Brockway, Joseph E (Tunxis) | in favor |
| Busch Adams, Rebecca (Housatonic) | in favor |
| Cherry, Christine (Gateway) | in favor |
| Clokey, Diane B (College Office) | in favor |
| Degree, Todd A (Gateway) | in favor |
| Faust, Joanne E (Middlesex) | in favor |
| Flanigan, Jill (Middlesex) | in favor |
| Hammond, Jaime (Naugatuck) | in favor |
| Hotchkiss, Constance (Northwestern) | in favor |
| Howard-Swan, Michele L (Asnuntuck) | in favor |
| Logan, Topher (Northwestern) | in favor |
| Lynch, Mark D (Gateway) | in favor |
| Moeckel-Rieke, Hannelore I (Norwalk) | in favor |
| Nye, Michele M (Norwalk) | in favor |
| Pallis, Patricia A (Naugatuck) | in favor |
| Paulin, Christopher M (Manchester) | in favor |
| Seabury, Jason (Naugatuck) | in favor |
| Selke, Sarah (Three-Rivers) | in favor |
| Spjut, Jakob E (Quinebaug) | in favor |
| Yiamouyiannis, Carmen A (Capital) | in favor |

1. **Meeting Adjourned at 11:45pm**
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**Minutes submitted by Rebecca Busch Adams, Secretary**