

**Center for Teaching Committee**

**Mini-Grants**

**Application**

Department or Program: \_\_\_\_\_

Chair or Program Co-coordinator: \_\_\_\_\_

Faculty member(s) submitting proposal:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Part-time faculty are eligible to apply, but they should discuss their proposal beforehand with their chair or coordinator.

*Responses should be complete but not necessarily long.*

Description of project:

Anticipated outcomes:

Potential relevance for other members of college community:

Proposed date and time:

It will be your responsibility to identify a location and secure necessary materials. The Center for Teaching requests that any announcements made include Center for Teaching listed as a sponsor.

Requested funding (be specific):

Please limit requests to approximately \$200, though please feel free to request lower or even slightly greater amounts. The goal is to offer as many grants as possible without eliminating a worthy proposal that might require more than \$200.

Applications will be considered as they are received. Funding is currently limited; less-costly proposals will allow us to cover more needs but costs will not be a determining factor for eligibility. Criteria will include type of program planned, anticipated participants within and beyond department or program, and anticipated outcomes. The CFT also hopes to sponsor programs from varied areas of the College.

Please note that funds are intended at this time for departmental or program projects rather than individual projects. Funds may be requested for such ends as inviting a speaker, purchasing materials to be used for professional development (such as copies of a book for a discussion series), or hosting a professional development activity. Note, however, that while funding might be requested for a speaker, someone from within the community college system would not be eligible for a stipend.

Submit electronically to Len Dupille at [ldupille@mcc.commnet.edu](mailto:ldupille@mcc.commnet.edu).