TRAFFIC REGULATION VIOLATION – APPEAL

CT State Tunxis
271 Scott Swamp Road
Farmington, CT 06032

APPEALS FORM MUST BE FILLED OUT COMPLETELY – INCOMPLETE FORMS WILL BE DENIED

Appeals Process: Present your reason as clearly as possible. Please keep a copy for your records. Attach the green copy of the ticket to this form along with any other pertinent information. Mail to the above address, attention: Parking Appeals Committee email it to Tx-Parking-Appeals@ctstate.edu or leave in the box in the Faculty Secretaries' area. Disabled hang tag holders are reminded that DMV rules require hang tags to be displayed on rear view mirrors. Failure to properly display your hang tag is a violation.

Student/Vehicle Owner

Name		Date	
Banner ID		Phone	
Street		City, State, Zip Code	
Email			

Vehicle Information

Make of Vehicle		Year	
Color		Model	
License Plate			
Tunxis Ticket #		Date of Ticket	

Violation – Circle Below

Group 1 -$10.00 Penalty	Group 2 - $25.00 Penalty
Parking in Faculty/Staff Lots	Parking in Disabled
Improper Parking/Pickup/ Drop Off Zone/Snow Bank	Parking in Fire Lane/Tow Zone
Parking in No Parking Zone	Speeding/Reckless Driving
Parking in State Vehicle Space	Blocking Cross Walk/Driveway
Parking in the Circle Near Flag Pole	Obstruction/Double Parking

Reason/s Why Ticket Should be Waived

To the best of my knowledge the above statement is accurate. By signing below, I verify the following:
- I have read the appeals process.
- I have completed this form in full. I understand incomplete requests will be denied.
- I understand that this is the only recourse for appeal. There are no further appeals.
- I am aware that appeals go to the TCC Traffic & Parking Appeals Committee and are read anonymously.
- I understand and acknowledge that the committee's decision is final and agree to accept it as such.
- Failure to pay traffic violations will result in a hold being placed on my account until paid in full.
- Traffic violations not paid in a timely manner will result in the fee being doubled.

_____   _____
Signature   Date