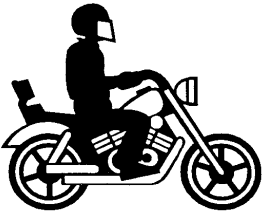


**WATERBURY Connecticut Training Site**

750 Chase Parkway, Waterbury, CT



**Thank you for your interest in the Connecticut Rider Education Program (CONREP) at NVCC.** Motorcycling is one of the most exciting forms of transportation around! Part of the thrill of motorcycling is the knowledge that you are totally responsible for every action taken, from timing each shift to keeping a keen eye out for other motorists. To understand these responsibilities and get the most from your experiences, a Rider Education Course is the place to start. CONREP is a statewide program directed by Connecticut DOT.

We provide quality motorcycle training for new and experienced riders. The courses we offer include:

**Basic Rider Course (BRC):** designed to teach individuals with little or no riding experience what is involved in operating a motorcycle or scooter safely. The BRC begins with the development of the fundamental skills: straight-line riding, braking, turning, and shifting. It then expands on these basic skills into more advanced street riding techniques. This course consists of combined online and on-cycle instruction, with periodic breaks. Successful completion of this course fulfills the requirements of the State-approved Basic Rider Course for licensing. On-cycle testing is completed at NVCC as part of this course. The written and vision tests are taken at the DMV. Motorcycles or Scooters and helmets are provided. Participants **must have a valid CT driver's license**, not a learner's permit. (A motorcycle learner's permit is not required to take this course). **Fee: \$240; COURSE FEES ARE NON-REFUNDABLE**

**Experienced Rider Course (ERC):** Even if you've been riding for some time, there's always something new to learn in this on-cycle course. Using your own registered, insured, street legal motorcycle/scooter (bike will be inspected) for the ERC, you will have the opportunity to fine tune your riding skills during advanced maneuvers such as stopping in the shortest distance, cornering, swerving, tight turns, and other evasive skills. Riders must provide proof of a valid motorcycle license, current registration and insurance card in the participant's name. You must have a minimum of 1000 miles, or more than 10 months' riding experience. Passengers may participate in the course also.

**Fee: Rider: \$120 / Passengers: \$40; COURSE FEES ARE NON-REFUNDABLE**

**Registration is on a first-come, first-serve basis.****To register for a course, please complete the following:**

- Complete CT State-Naugatuck Valley registration forms:
- Read, initial, and sign the Adult Waiver form. If under 18, please complete the Minor Waiver form and have a parent or legal guardian co-sign.
- All payments must be made directly to Bursar's Office - Kinney Hall 5<sup>th</sup> floor or Pay Online within 7 business days of receiving confirmation or risk being dropped from course. Instructions will be included with confirmation.**

**Please submit completed forms using one of the methods below:**

- Mail to: CT State-Naugatuck Valley Non-Credit Registration, F323, 750 Chase Parkway, Waterbury, CT 06708
- Fax to: 203-575-8243
- Drop off to: CT State-Naugatuck Valley Non-Credit Registration, F323, 750 Chase Parkway, Waterbury, CT 06708

**Questions? Please call 203-575-8029 or email [NV-CED@CTSTATE.EDU](mailto:NV-CED@CTSTATE.EDU) .**

# CT State-Naugatuck Valley Information Notice - Motorcycle Rider Safety Course

Please read the following information very carefully:

- **BE ON TIME!** If you are late for any on-cycle session the instructor is required to turn you away at your own cost. **No refund or credit will be issued due to late arrival.** You must attend and participate in **ALL** sessions, **IN SEQUENCE.**
- **Motorcycle Rider course fees are NON-REFUNDABLE.** Students may transfer one-time with a fee of \$40 and requests must be made **FIVE business days** prior to the start date of class. **Requests after this time will not be granted.**
- The courses are conducted in **ALL** weather conditions, rain or shine. Come to each session prepared. In addition to the required gear, bring rain gear, warm clothes for cold days, water, lunch and a snack. **SUMMER: It's HOT, It's SUNNY! BRING EXTRA WATER!**
- Show up in good physical condition and be well rested. You will be expected to sustain moderate physical exertion for a period of up to seven hours. You will also be required to push a motorcycle or scooter. If you have any health issues that we should be aware of please inform the instructor when you arrive at the first session.
- Riding a motorcycle is much more difficult than riding a bicycle or operating a car. It involves a great deal of hand and eye coordination. You must have the ability to balance a two-wheeled vehicle such as a bicycle. If not, **PLEASE** practice before attending the course.
- On average, about 85% of BRC students are successful. All participants will leave the course with a better understanding of how motorcycles interact with traffic and the environment, and their responsibilities as a rider.
- During the course, you may discover or be told that riding a motorcycle is not for you. For your safety and the safety of others, the instructor may remove you from the course.
- Be aware that operating any vehicle brings with it both responsibility and risk. As with other human endeavors, the possibility of being seriously hurt or killed is always present. Any unsafe acts will result in immediate dismissal of the student from the course.
- **You must complete the 5 hour e-Course and bring the confirmation to your 1<sup>st</sup> course date. You will not be able to join the riding portion of the course without it and will forfeit your registration fee.**
- **Participants of all courses must provide and properly wear the following protective gear:**
  - Helmet must be DOT or Snell approved (one will be provided if needed)
  - Eye protection; face shield, goggles, eyeglasses, or sunglasses
  - Long-sleeved shirt or jacket **SUMMER: AVOID BLACK OR DARK COLORS (They retain heat)**
  - Long pants (no holes, not ripped or torn) denim or other heavy material (no nylon or sweatpants)
  - No loose-fitting clothing that may interfere with safe operation
  - Over-the-ankle leather boots with low heels, (must be LEATHER)
  - Full fingered, durable leather gloves, (must be LEATHER, not cloth, rubber, or nylon)

**No Exceptions/substitutions for protective gear; if unprepared you will be sent home and forfeit your registration fee.**

## Connecticut Rider Education Program Registration Checklist

- I have completed three (3) forms:
  - CT State-Naugatuck Valley course registration form
  - Connecticut Rider Education Program (CONREP) registration form
  - State of Connecticut Rider Education Program Waiver
- I have selected three (3) possible courses to be enrolled in and have checked these dates against my schedule. I understand that I will be enrolled into one (1) of the three (3) choices that I have selected, provided that my selections are available.
- I understand the course fee must be paid within 7 business days of receiving registration confirmation. Fee is non-refundable and understand the transfer fee policy.**
- I understand that the non-credit Registration Office will use the phone number and/or email on the registration form to contact me, if needed, and to confirm the course I am registered for. I understand I am responsible to check my voicemail and email and to follow up, as needed, at 203-575-8029 or by email to: [NV-CED@CTSTATE.EDU](mailto:NV-CED@CTSTATE.EDU).
- I understand the email registration confirmation I receive will be my only confirmation. No reminders will be sent.**

# BEFORE CALLING OUR OFFICE

Please go through and read the information in the registration packet first.  
You will find answers to most of your questions there. Thank you!

**STEP 1 – PRINT:** [SCHEDULE](#) & [REGISTRATION PACKET](#)

**STEP 2 – READ:** All the information and fill out both registration forms and waiver form.

**STEP 3 – SUBMIT:** Your registration (3 forms) using one of the following options:

1. **FAX** to 203-575-8243 or 203-575-8277
2. **EMAIL** to [NV-CED@CTSTATE.EDU](mailto:NV-CED@CTSTATE.EDU)
3. **US MAIL** to: Non-credit Registration, 750 Chase Parkway, Room F323, Waterbury, CT 06708.

**STEP 4 -** Check your email for confirmation letter with confirmed dates. Due to the heavy volume of registrations, this can take 24-48 hours. If you do not see the confirmation in your regular email, check your "spam or junk" email. If you do not receive confirmation within 2 days, please call 203-575-8029 to confirm that we received your registration.

**STEP 5 – PAYMENT OF CASH, CHECKS, OR MONEY ORDERS MUST BE MADE DIRECTLY TO BURSAR'S OFFICE WITHIN 7 BUSINESS DAYS OF RECEIVING REGISTRATION CONFIRMATION OR RISK BEING DROPPED FROM COURSE. DEBIT/CREDIT CARD PAYMENTS MUST BE MADE ONLINE WITHIN 7 BUSINESS DAYS OF RECEIVING YOUR REGISTRATION CONFIRMATION OR RISK BEING DROPPED FROM THE COURSE. Our registration office no longer accepts payment in any form.**

**STEP 6 - Within 30 days** of your scheduled course, sign up and complete your e-Course using the special link that was emailed to you with your confirmation letter. The e-Course takes approximately 5 hours to complete. You must provide your e-Course certificate of completion to your instructor at the start of day one of the riding portions of the course.

Please contact John Purdy, Motorcycle Program Coordinator 203-575-8123 if you have questions or concerns about the motorcycle course.

## Connecticut Rider Education Program

### Waiver and Release of Liability – Adults

Please read the below statements, initial each paragraph, and sign this form verifying you understand and accept the waiver terms.

#### **1. Acknowledgement of potentially dangerous activity**

I understand and am aware that participation in the motorcycle rider education course sponsored by the State of Connecticut is a potentially hazardous activity. I also understand that this participation involves a risk of injury and even death and that I am voluntarily participating in these activities and using equipment and/or machinery with knowledge of the dangers involved. Examples of the inherent risks involved are: I may forget how to brake or otherwise slow or stop the bike when I need to; I may accelerate without intending to; the bike may fall on me or otherwise strike me; another participant or his/her bike may hit me; I may panic and not do what I was instructed to do. These risks and dangers may result due to no one's negligence or be caused by my own actions or the actions of other participants. It is further acknowledged that there may be risks and dangers not known to us or that are not reasonably foreseeable at this time. **Participant's initials:** \_\_\_\_\_

#### **2. Personal Responsibility**

I am voluntarily participating in the motorcycle rider education course. I agree to use due care and common sense when participating in this course and performing these activities, including not participating while under any impairment which would interfere with my physical or mental abilities. I agree to let the instructor/person in charge know if I see or feel that something is dangerous or that I am not able to safely do something. While an instructor may encourage me to attempt an activity, I understand that I am best able to judge whether I can do it safely. I should refuse to do an activity if I feel I cannot do it safely, even if it means that I cannot complete the course and will not receive reimbursement of the registration fee. The program strongly suggests that I obtain my own private insurance to cover any injuries I may sustain. **Participant's initials:** \_\_\_\_\_

#### **3. Release of Liability**

In addition to the risks and dangers of injury inherent to this activity, there is also a risk and danger that may be caused by the negligence of others, including that of the releasees. I waive all liability for and cause of action for personal injury, property damage or wrongful death arising from my participation in this activity, including for claims of negligence, including the negligence, if any, of releasees. "Releasees" include the State of Connecticut, the Department of Transportation, the Motorcycle Safety Foundation, the host college, the course instructor, and all these entities' officers, agents, employees, representatives, executors or their successors. I hereby release and agree that I will not sue the releasees for all damage or injury to me or to my property. **Participant's initials:** \_\_\_\_\_

I understand and assume the risks arising from participation in the motorcycle rider education course and understand that included within the scope of this waiver and release is any cause of action arising from the performance, or failure to perform maintenance, inspection, supervision or control of said areas/activities and for the failure to warn of dangerous conditions existing at said facilities, for negligent selection or hiring of anyone connected with the activity, or negligent supervision or instruction by releasees. **Participant's initials:** \_\_\_\_\_

#### **Notice to Participants**

Although a fee is charged for this course, it is offered at low cost and no profit for purposes of promoting safety and enjoyment of riding. This course fulfills a community's need by offering a program that is not easily or otherwise available in the private sector or only available at higher cost in the private sector.

I acknowledge that I am 18 years of age or older and that I have read and understand the above paragraphs.

\_\_\_\_\_  
Participant's Signature

\_\_\_\_\_  
Participant's Name (Print Please)

\_\_\_\_\_  
Date

**Connecticut Rider Education Program**  
**Waiver and Release of Liability – Minor**

**Requires parent/guardian initials and signature:**

*Student and parent/guardian please read each statement below carefully; student and parent must sign and initial. As parent/legal guardian - by initial each paragraph and signing this form you are verifying that both you and the participant understand and accept the waiver terms.*

**1. Acknowledgement of potentially dangerous activity**

I [and my parent/guardian] understand and am aware that participation in the motorcycle rider education course sponsored by the State of Connecticut is a potentially hazardous activity. I also understand that this participation involves a risk of injury and even death and that I am voluntarily participating in these activities and using equipment and/or machinery with knowledge of the dangers involved. Examples of the inherent risks involved are: I may forget how to brake or otherwise slow or stop the bike when I need to; I may accelerate without intending to; the bike may fall on me or otherwise strike me; another participant or his/her bike may hit me; I may panic and not do what I was instructed to do. These risks and dangers may result due to no one’s negligence or be caused by my own actions or the actions of other participants. It is further acknowledged that there may be risks and dangers not known to us or that are not reasonably foreseeable at this time. **Participant’s initials:** \_\_\_\_\_ **Parent/Guardian initials:** \_\_\_\_\_

**2. Personal Responsibility**

I am voluntarily participating in the motorcycle rider education course. I agree to use due care and common sense when participating in this course and performing these activities. I agree to let the instructor/person in charge know if I see or feel that something is dangerous or that I am not able to safely do something. While an instructor may encourage me to attempt an activity, I understand that I am best able to judge whether I can do it safely. I should refuse to do an activity if I feel I cannot do it safely, even if it means that I cannot complete the course and will not receive reimbursement of the registration fee. The program strongly suggests that I obtain my own private insurance to cover any injuries I may sustain. **Participant’s initials:** \_\_\_\_\_ **Parent / Guardian initials:** \_\_\_\_\_

**3. Release of Liability**

I waive all liability for and cause of action for personal injury, property damage or wrongful death arising from my [or my minor’s] participation in this activity. I hereby release and agree that I will not sue the releasees for all damage or injury to me [my minor] or to my property. "Releasees" include the State of Connecticut, the Department of Transportation, the Motorcycle Safety Foundation, the host college, the course instructor, and all these entities’ officers, agents, employees, representatives, executors or their successors.

**Participant’s initials:** \_\_\_\_\_ **Parent / Guardian initials:** \_\_\_\_\_

**Notice to Participants**

Although a fee is charged for this course, it is offered at low cost and has no profit for purposes of promoting safety and enjoyment of riding. This course fulfills a community’s need by offering a program that is not easily or otherwise available in the private sector or only available at higher cost in the private sector.

I acknowledge that I am under 18 years of age, and my parent/guardian signature is required to take this course. We have both read and understand the above paragraphs.

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Participants Signature	Participants Name (Print Please)	Date
Parent/Guardian Signature	Parent/Guardian Name (Print Please)	Date

@		
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STUDENT IDENTIFICATION NUMBER

Social Security Number (required) 

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 Print Name \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City/State/Zip \_\_\_\_\_

Phone (Home) \_\_\_\_\_  
 (Work) \_\_\_\_\_  
 (Cell) \_\_\_\_\_  
 Email Address \_\_\_\_\_

New address and/or phone #     New student  
 Maiden Name (if applicable) \_\_\_\_\_  
 Date of Birth (required) \_\_\_\_\_    Gender:  Male  Female

Citizenship (required) Are you a United States citizen?    Yes  No   
 If not, are you a permanent resident (green card holder)?    Yes  No

**~OUR OFFICE NO LONGER ACCEPTS PAYMENTS~**  
**CASH, CHECKS and MONEY ORDERS MUST BE SUBMITTED**  
**DIRECTLY TO THE BURSAR'S OFFICE**

**As of 6/1/2025**

**Credit/Debit Card Payments will not be accepted on campus.**  
**Credit/Debit Card Payments Must Now Be Made Online:**  
**Instructions to set up your student account will be emailed to**  
**you with your registration confirmation.**

**\*ONCE YOU RECEIVE REGISTRATION CONFIRMATION\***  
**Credit card payments can be made by logging into**  
**your [myCTState](#) portal, click on Student Accounts and**  
**Billing Card, then click on "My Account" that will take you to**  
**the payment portal and then click on "Make a Payment".**

Please provide the following race and ethnic data. This information is requested on a VOLUNTARY basis by the U.S. Department of Education, National Center for Education Statistics. Your answer will not affect your registration or admission to the college.

Ethnicity:  Hispanic/Latino     Non-Hispanic/Non-Latino     Prefer not to answer

What is your race? Choose one or more:

White (10)                       Black or African American (20)  
 Asian (45)                       American Indian or Alaskan Native (50)  
 Native Hawaiian or Other Pacific Islander (80)  
 Other (90)                       Choose not to respond (60)

**MOTORCYCLE REGISTRATION - PLEASE ENROLL ME IN ONE OF THESE 3 COURSES.**

*Enrollment is on a first-come, first-served basis. Providing 3 possible choices will help ensure entry into a course. You will AUTOMATICALLY be enrolled in the first available course. **THE COURSE FEE IS NON-REFUNDABLE.** Please be sure you can attend on the dates you select! You will be notified by e-mail as to which course you are enrolled. If you don't see confirmation in your regular email, check your SPAM.*

Choice/CRN	COURSE TITLE/ BRC Number	COST	DATES	DAYS (circle)	ROOM
1st				M T W R F S U	
2nd				M T W R F S U	
3rd				M T W R F S U	

Total Cost:	
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**IMPORTANT INFORMATION:**

- **Check carefully that you are available for all dates and times of the course you select. Any absence or tardiness will require you to register and pay for another section and start from the beginning. NO EXCEPTIONS!**
- **Students may transfer one-time with a fee of \$40. Requests must be made FIVE business days prior to the start date of the course. Requests after this time will not be granted. Payment must be made to Bursar or online within 3 business days of receiving transfer confirmation.**
- **Students must complete the 5-hour e-Course prior to coming to campus and bring the confirmation to 1<sup>st</sup> course date. You will not be able to join the riding portion of the course without it and will forfeit your registration fee.**
- **Payment of course must be made within 7 business days of receiving your registration confirmation.**

@		
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STUDENT IDENTIFICATION NUMBER

**State of Connecticut Rider Education Program Registration Form**

Print Name (as on license) \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Sex: M F Phone Home (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

Training for: Motorcycle \_\_\_ Scooter \_\_\_ *You must have a valid driver's license to participate.*

Drivers' License \_\_\_\_\_ State \_\_\_\_\_ Exp. Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Registering for Intermediate or Experience Motorcycle Course? You must complete this section. Basic Rider Course Students do NOT need to complete this section**

Riding Experience \_\_\_\_\_ (# Years) Approximate miles per year \_\_\_\_\_

IRC - Motorcycle Permit # \_\_\_\_\_ State \_\_\_\_\_ Exp. Date \_\_\_\_/\_\_\_\_/\_\_\_\_

ERC – License must be endorsed for motorcycle. Endorsement Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

IRC & ERC - Insurance Company (not agent) \_\_\_\_\_ Policy # \_\_\_\_\_

**Registration Form:** I certify that the statements made by me on this registration form are complete and true to the best of my knowledge and belief and are made in good faith. **Participants Initials:** \_\_\_\_\_

**COURSE FEE IS NON-REFUNDABLE.** I have checked carefully, and I am available for all dates and times of the course(s) selected. I understand that any absence or tardiness will require me to register for and pay for another section and start from the beginning. I understand that **students may transfer one time** with a **fee of \$40** and requests must be made **FIVE business days** prior to the start date of course. Requests after this time will not be granted. **NO EXCEPTIONS!** **Participant Initials:** \_\_\_\_\_

**Student Notice of Information:** I certify that I have read, understand, and will follow all statements in the NVCC Student Information Notice. **Participant Initials:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**OFFICE USE ONLY**

Course #: \_\_\_\_\_ Course Dates: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ BRC \_\_\_ IRC # \_\_\_ ERC # \_\_\_\_\_

Date and time confirmation phone call made \_\_\_\_/\_\_\_\_/\_\_\_\_: \_\_\_\_\_ Left VM \_\_\_\_\_ Spoke with student \_\_\_\_\_

Email Correspondence Date: \_\_\_\_\_

**Note:**