

Proposal Idea

- Member of College Discipline Group (CDG) has an idea for a curricular change

Consult Curriculum Fellow

- Proposer shares idea with School Dean and Curriculum Fellow
- Proposer works with Curriculum Fellow to prepare proposal documents
- Proposer sends draft proposal to the Curriculum Fellow / School Dean
- Curriculum Fellow / School Dean send the draft proposal to the appropriate CDG/C chair

College Discipline Group (CDG) or Council (CDC) Meets

- School Dean and CDG/C Chair convene CDG/C to discuss the proposal
- Proposal is refined through CDG/C meetings and votes (synchronous / asynchronous votes)
- After voting to advance proposal to Campus Interdisciplinary Feedback & Administrative Review (CIFAR), CDG/C chair sends proposal to School Dean and Curriculum Fellow
- School Dean/Curriculum Fellow send proposal to 12 Campus Deans no later than 1st Monday after 1st Friday

CDG/C Convenes Again

- CDG/C meets with Proposer and Fellow to review the recommendations and feedback from the campus review
- For each recommended change, CDG/C either:
 1. Incorporates recommended change or
 2. Writes a response to recommended change
- The CDG/C Chair sends responses to recommended changes to Campus Deans justifying/clarifying the decision
- After vote, CDG/C Chair advances finalized proposal along with recommendations and responses to Curriculum Congress by 1st Monday after 1st Friday

Campus Interdisciplinary Feedback & Administrative Review (CIFAR)

- Campus Deans have two weeks to meet with appropriate stakeholders (Department Chairs, Program Coordinators, curriculum committees, staff, etc.), including any Curriculum Congress members from that campus, to collect and collate comments and feedback
- Campus Deans send comments via Curriculum Fellow to CDG/C chair by 3rd Monday after the 1st Friday

Curriculum Congress

- Curriculum Congress meets 3rd Friday of the month to review proposals submitted by the 1st Monday deadline
- Curriculum Congress may meet 4th Friday as needed

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Curriculum Roadmap

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Finalized
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Response

Feedback

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Curriculum Roadmap

Proposal Idea

- Jakob Spjut, Professor of Engineering Science and Physics, wants to change the pre-requisite for a physics course



Consult Curriculum Fellow

- Jakob shares idea with School of STEM Curriculum Fellow, Emily Munk and School Dean of STEM, Michelle Coach
- Jakob works with STEM Fellow Emily Munk to prepare proposal documents
- Fellow Munk and Dean Coach send the proposal to the Physics CDG Chair

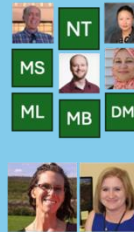
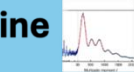


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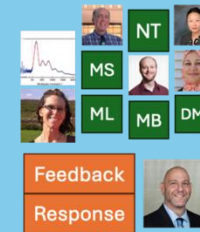
Physics College Discipline Group (CDG) Meets

- Dean Coach and Physics CDG Chair convene Physics CDG to discuss the proposal
- Everyone at the CDG loves it and votes to advance to CIFAR!
- Physics CDG Chair sends the proposal to Dean Coach and Fellow Munk
- Dean Coach and Fellow Munk send proposal to 12 Campus Deans by the 1st Monday after 1st Friday



Physics CDG Convenes Again

- Physics CDG meets with Jakob and Fellow Munk to review the campus feedback
- They decide the proposed physics pre-req change won't be affected by the upcoming math change, so they write a response explaining why and vote to advance to Curriculum Congress
- The Physics CDG Chair sends the written response to Campus Deans, including Dean Mac, justifying the decision to proceed unchanged
- The Physics CDG Chair advances finalized proposal along with recommendations and responses to Curriculum Congress by 1st Monday after 1st Friday



Campus Interdisciplinary Feedback & Administrative Review (CIFAR)

- At Quinebaug Valley, QV Dean of Faculty Mac Griswold meets with the Science Department Chair, the Math Department Chair, the Engineering Science Program Coordinator, and the Curriculum Congress Representative Brian Kaufman, to collect and collate comments and feedback
- The Math Department Chair raises a concern about an in-process math change that could affect the proposal
- Dean Mac sends the concern to the Physics CDG Chair by 3rd Monday after the 1st Friday



Curriculum Congress

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Feedback
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Physics Proposal Example

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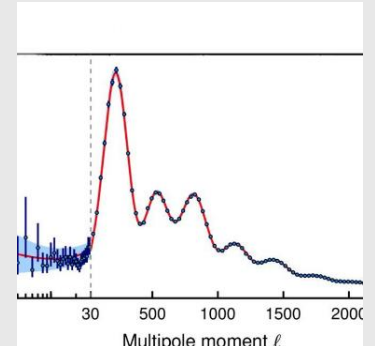


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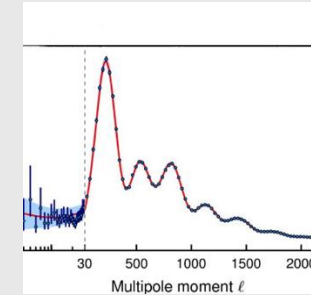
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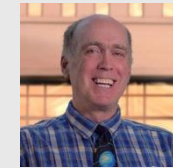
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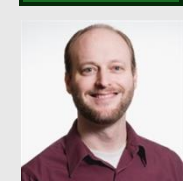
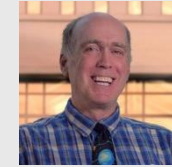
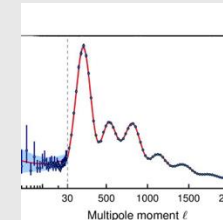


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