Example Timeline for curriculum proposals...

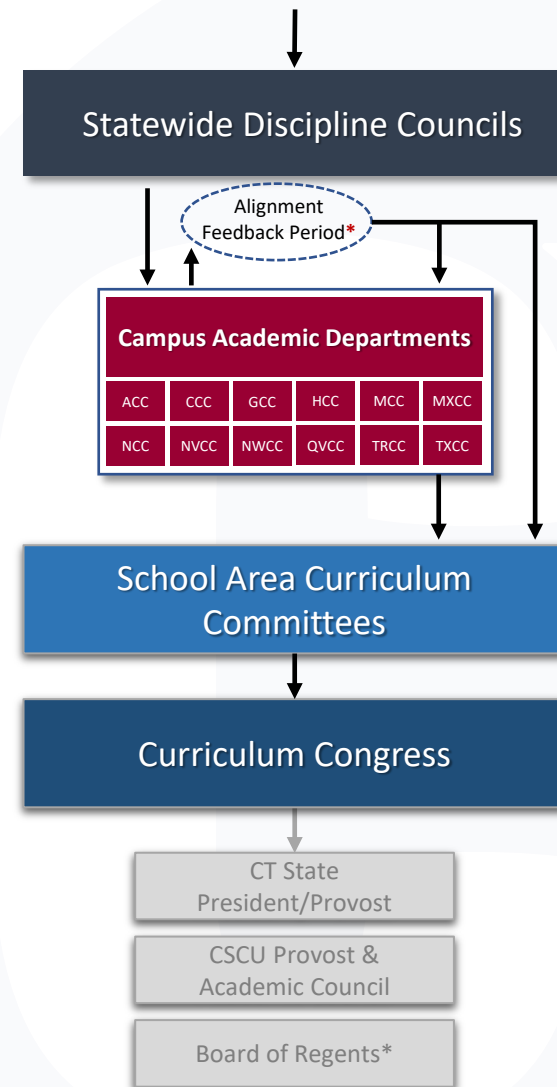# Curriculum Development & Approval

All curriculum development begins with Faculty:
Curriculum proposals or concept papers can originate with any Campus Department Chairs, Program Coordinators, Academic Discipline Coordinators, or Statewide Discipline Council Reps
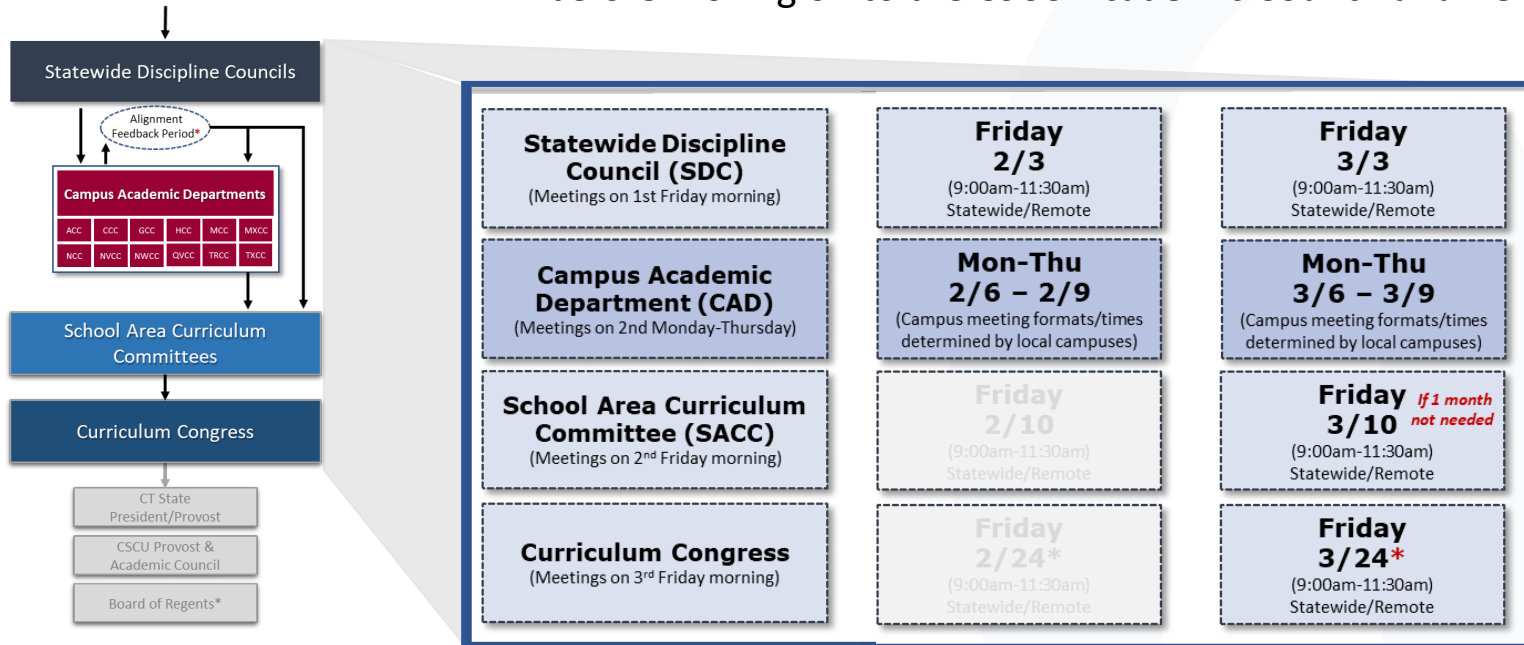
*BOR policy requires prior approval for the following institutional actions regarding academic programming. *(These proposals would continue to the CSCU Academic Council and the Board of Regents.)*

- Above Threshold Establishment or Modification of a New Academic Program
- Reinstatement of Discontinued or Suspended Program
- Continued Licensure and OHE Accreditation of an Academic Program
- Replication of a College of Technology (COT) Program
- Suspension of an Academic Program
- Discontinuation of an Academic Program
- Establishment of a CSCU Center/ Institute

Course proposals would complete the development & approval process with the CT State Provost/President.

Statewide Discipline Councils

Alignment Feedback Period*

*Optional Campus Input During the SDC Curriculum Alignment Feedback Period

(via Academic Departments, Local Curriculum Body, and/or Campus Senate Body)

Campus Academic Departments

| ACC | CCC | GCC | HCC | MCC | MXCC |
| NCC | NVCC | NWCC | QVCC | TRCC | TXCC |

School Area Curriculum Committees

Curriculum Congress

CT State President/Provost

CSCU Provost & Academic Council

Board of Regents*

CT STATE
COMMUNITY COLLEGE

Example: New Program Proposal

- If an initial (draft) new program proposal is submitted to an SDC for the Feb 3rd meeting,

the entire process could take approximately 6-7* weeks to navigate the
CT State Shared Governance structure (from 2/3 through 3/24)
before moving on to the CSCU Academic Council and BOR for final approval.

All curriculum development begins with Faculty:
Curriculum proposals or concept papers can originate with any
Campus Department Chairs, Program Coordinators,
Academic Discipline Coordinators, or Statewide Discipline Council Reps

Statewide Discipline Councils

Alignment Feedback Period*

Campus Academic Departments

| ACC | CCC | GCC | HCC | MCC | MXCC |
| NCC | NVCC | NWCC | QVCC | TRCC | TXCC |

School Area Curriculum Committees

Curriculum Congress

CT State President/Provost

CSCU Provost & Academic Council

Board of Regents*

Statewide Discipline Council (SDC) (Meetings on 1st Friday morning)	**Friday 2/3** (9:00am-11:30am) Statewide/Remote	**Friday 3/3** (9:00am-11:30am) Statewide/Remote
Campus Academic Department (CAD) (Meetings on 2nd Monday-Thursday)	**Mon-Thu 2/6 – 2/9** (Campus meeting formats/times determined by local campuses)	**Mon-Thu 3/6 – 3/9** (Campus meeting formats/times determined by local campuses)
School Area Curriculum Committee (SACC) (Meetings on 2nd Friday morning)	**Friday 2/10** (9:00am-11:30am) Statewide/Remote	**Friday 3/10** *If 1 month not needed* (9:00am-11:30am) Statewide/Remote
Curriculum Congress (Meetings on 3rd Friday morning)	**Friday 2/24*** (9:00am-11:30am) Statewide/Remote	**Friday 3/24*** (9:00am-11:30am) Statewide/Remote

This timeline may, of course, take longer based on various factors that may delay the development or approval of a proposal along the way.

However, this 6-7 week timeline would be reasonable for a proposal that does not require significant changes or revisions after the SDC initiates the governance approval process.

*Note: March schedule adjusted to accommodate Week # 3 *"Spring Break"* (3/13-3/19)

CT STATE
COMMUNITY COLLEGE

Example: New Program Proposal

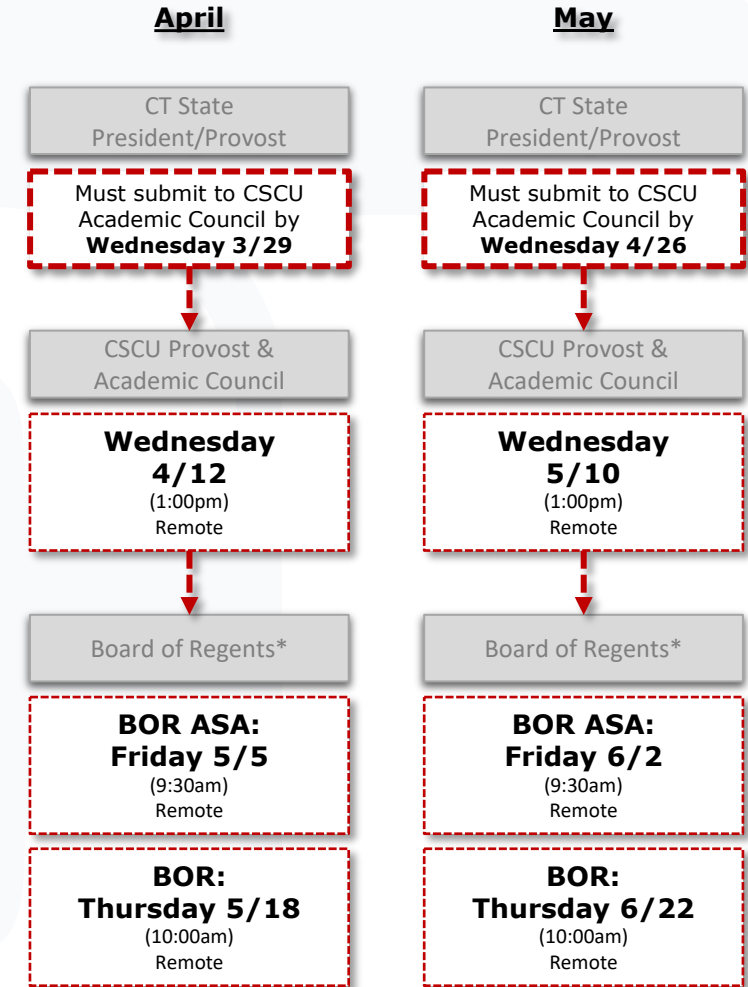**7 Week Timeline for CT State Shared Governance:**

Program proposals would then need to go to the CSCU Academic Council by 3/29 or 4/26 in order to make the May or June BOR meeting agendas.

	January	February	March	April	May
Campus Senate (Meetings on 3rd Monday-Thursday)	*TBD* *Winter Break*	Mon-Thu 2/13 – 2/16 (Campus meeting formats/times determined by local campuses)	Mon-Thu 3/20 – 3/23* (Campus meeting formats/times determined by local campuses)	CT State President/Provost	CT State President/Provost
College Senate (Meetings on 3rd Friday afternoon)	Friday 1/20* (12:00pm-2:30pm) Statewide/Remote	Friday 2/24* (12:00pm-2:30pm) Statewide/Remote	Friday 3/24* (12:00pm-2:30pm) Statewide/Remote	Must submit to CSCU Academic Council by **Wednesday 3/29**	Must submit to CSCU Academic Council by **Wednesday 4/26**
Statewide Discipline Council (SDC) (Meetings on 1st Friday morning)	*n/a* *Winter Break*	Friday 2/3 (9:00am-11:30am) Statewide/Remote	Friday 3/3 (9:00am-11:30am) Statewide/Remote	CSCU Provost & Academic Council	CSCU Provost & Academic Council
Campus Academic Department (CAD) (Meetings on 2nd Monday-Thursday)	*n/a* *Winter Break*	Mon-Thu 2/6 – 2/9 (Campus meeting formats/times determined by local campuses)	Mon-Thu 3/6 – 3/9 (Campus meeting formats/times determined by local campuses)	Wednesday 4/12 (1:00pm) Remote	Wednesday 5/10 (1:00pm) Remote
School Area Curriculum Committee (SACC) (Meetings on 2nd Friday morning)	*n/a* *Winter Break*	Friday 2/10 (9:00am-11:30am) Statewide/Remote	Friday 3/10 *If 1 month not needed* (9:00am-11:30am) Statewide/Remote	Board of Regents*	Board of Regents*
Curriculum Congress (Meetings on 3rd Friday morning)	Friday 1/20* (9:00am-11:30am) Statewide/Remote	Friday 2/24* (9:00am-11:30am) Statewide/Remote	Friday 3/24* (9:00am-11:30am) Statewide/Remote	BOR ASA: Friday 5/5 (9:30am) Remote	BOR ASA: Friday 6/2 (9:30am) Remote
				BOR: Thursday 5/18 (10:00am) Remote	BOR: Thursday 6/22 (10:00am) Remote

***Note:** Jan schedule adjusted to accommodate *"Winter Break"* … Congress/Senate will meet to establish bylaws

***Note:** Feb schedule adjusted to accommodate Week #3 *"College open/No classes"* on Friday (2/17)

***Note:** March schedule adjusted to accommodate Week # 3 *"Spring Break"* (3/13-3/19)

(CSCU/BOR Dates Tentative)

Example: New Program Proposal

	January	February	March	April	May
Campus Senate (Meetings on 3rd Monday-Thursday)	TBD *Winter Break*	Mon-Thu 2/13 – 2/16 *(Campus meeting formats/times determined by local campuses)*	Mon-Thu 3/20 – 3/23* *(Campus meeting formats/times determined by local campuses)*	Mon-Thu 4/24 – 4/27* *(Campus meeting formats/times determined by local campuses)*	CT State President/Provost
College Senate (Meetings on 3rd Friday afternoon)	Friday 1/20* (12:00pm-2:30pm) Statewide/Remote	Friday 2/24* (12:00pm-2:30pm) Statewide/Remote	Friday 3/24* (12:00pm-2:30pm) Statewide/Remote	Friday 4/28* (12:00pm-2:30pm) Statewide/Remote	**After Friday 4/28**
Statewide Discipline Council (SDC) (Meetings on 1st Friday morning)	*n/a Winter Break*	**Friday 2/3** (9:00am-11:30am) Statewide/Remote	**Friday 3/3** (9:00am-11:30am) Statewide/Remote	Friday 4/14* (9:00am-11:30am) Statewide/Remote	CSCU Provost & Academic Council / **Wednesday 5/10** (1:00pm) Remote
Campus Academic Department (CAD) (Meetings on 2nd Monday-Thursday)	*n/a Winter Break*	**Mon-Thu 2/6 – 2/9** (Campus meeting formats/times determined by local campuses)	**Mon-Thu 3/6 – 3/9** (Campus meeting formats/times determined by local campuses)	Mon-Thu 4/10 – 4/14* (Campus meeting formats/times determined by local campuses)	Board of Regents*
School Area Curriculum Committee (SACC) (Meetings on 2nd Friday morning)	*n/a Winter Break*	Friday 2/10 (9:00am-11:30am) Statewide/Remote	**Friday 3/10** *If 1 month needed* (9:00am-11:30am) Statewide/Remote	**Friday 4/21*** (9:00am-11:30am) Statewide/Remote	**BOR ASA: Friday 6/2** (9:30am) Remote
Curriculum Congress (Meetings on 3rd Friday morning)	Friday 1/20* (9:00am-11:30am) Statewide/Remote	Friday 2/24* (9:00am-11:30am) Statewide/Remote	Friday 3/24* (9:00am-11:30am) Statewide/Remote	**Friday 4/28*** (9:00am-11:30am) Statewide/Remote	**BOR: Thursday 6/22** (10:00am) Remote

*Note: Jan schedule adjusted to accommodate *"Winter Break"* … Congress/Senate will meet to establish bylaws

*Note: Feb schedule adjusted to accommodate Week #3 *"College open/No classes"* on Friday (2/17)

*Note: March schedule adjusted to accommodate Week # 3 *"Spring Break"* (3/13-3/19)

*Note: April schedule adjusted to accommodate Week #1 *"Good Friday"* (4/7)

(CSCU/BOR Dates Tentative)

Example: Course Proposal

7 Week Timeline for CT State Shared Governance:

CT State course proposals *do not* go to the BOR for approval. Submission to the CT State Provost/President is the final step.

	January	February	March	April	May
Campus Senate (Meetings on 3rd Monday-Thursday)		Mon-Thu 2/13 – 2/16 (Campus meeting formats/times determined by local campuses)	Mon-Thu 3/20 – 3/23* (Campus meeting formats/times determined by local campuses)	Mon-Thu 4/24 – 4/27* (Campus meeting formats/times determined by local campuses)	Mon-Thu 5/15 – 5/18 (Campus meeting formats/times determined by local campuses)
College Senate (Meetings on 3rd Friday afternoon)	TBD *Winter Break*	Friday 1/20* (12:00pm-2:30pm) Statewide/Remote	Friday 2/24* (12:00pm-2:30pm) Statewide/Remote	Friday 3/24* (12:00pm-2:30pm) Statewide/Remote	Friday 4/28* (12:00pm-2:30pm) Statewide/Remote	Friday 5/19 (12:00pm-2:30pm) Statewide/Remote
Statewide Discipline Council (SDC) (Meetings on 1st Friday morning)	*n/a Winter Break*	Friday 2/3 (9:00am-11:30am) Statewide/Remote	Friday 3/3 (9:00am-11:30am) Statewide/Remote	Friday 4/14* (9:00am-11:30am) Statewide/Remote	Friday 5/5 (9:00am-11:30am) Statewide/Remote
Campus Academic Department (CAD) (Meetings on 2nd Monday-Thursday)	*n/a Winter Break*	Mon-Thu 2/6 – 2/9 (Campus meeting formats/times determined by local campuses)	Mon-Thu 3/6 – 3/9 (Campus meeting formats/times determined by local campuses)	Mon-Thu 4/10 – 4/14* (Campus meeting formats/times determined by local campuses)	Mon-Thu 5/8 – 5/12 (Campus meeting formats/times determined by local campuses)
School Area Curriculum Committee (SACC) (Meetings on 2nd Friday morning)	*n/a Winter Break*	Friday 2/10 (9:00am-11:30am) Statewide/Remote	Friday 3/10 (9:00am-11:30am) Statewide/Remote	Friday 4/21* (9:00am-11:30am) Statewide/Remote	Friday 5/12 (9:00am-11:30am) Statewide/Remote
Curriculum Congress (Meetings on 3rd Friday morning)	Friday 1/20* (9:00am-11:30am) Statewide/Remote	Friday 2/24* (9:00am-11:30am) Statewide/Remote	Friday 3/24* (9:00am-11:30am) Statewide/Remote	Friday 4/28* (9:00am-11:30am) Statewide/Remote	Friday 5/19 (9:00am-11:30am) Statewide/Remote

*Note: Jan schedule adjusted to accommodate *"Winter Break"* Congress/Senate meet to establish bylaws

*Note: Feb schedule adjusted to accommodate Week #3 *"College open/No classes"* on Friday (2/17)

*Note: March schedule adjusted to accommodate Week # 3 *"Spring Break"* (3/13-3/19)

*Note: April schedule adjusted to accommodate Week #1 *"Good Friday"* (4/7)