

Academic Senate Meeting Minutes

December 15, 2025

Hall, Matthew L (Quinebaug) President	Lewis, John (Quinebaug)
Adase, Lisa K (Quinebaug)	Michalski, Erica (Quinebaug)
Andersen, Jonathan (Quinebaug)	Oliver, Jen (Quinebaug)
Battye, Jayne (Quinebaug)	Pagano, Erin (Quinebaug)
Brian K(Unverified)	Porzuczek, Jessica (Quinebaug)
Clinton, Brian (Quinebaug)	Shizume, Timothy (Quinebaug)
Denise (Unverified)	Spjut, Jakob E (Quinebaug)
Dubofsky-Porter, Beth A (Quinebaug)	Van Orden, Sara W (Quinebaug)
Greer, Tamara M (Quinebaug)	Walsh, Denise (Quinebaug)
Hall, Matthew L (Quinebaug)	Witt, Rosalie (Quinebaug)
Kelley, Lois (Quinebaug)	Zvoma, Kudzai (Quinebaug)
Knapp, Jane E (Quinebaug)	Deneuve Bastion
Lemieux, Philip A (Quinebaug)	

Call to order 2:03 PM

Minutes approved – 4 abstentions

Curriculum Congress Update

A. Tracking dashboard

1. Find the list of proposals
2. Modify course
3. Modify program
4. End program
5. New program
6. New course

B. Draft Prereq Guidelines (Files available as “shared” in Teams)

1. Not a change from current state
 - a. “Pre” = class needs to be taken the desired class
 - b. “Concurrent” = pre + during
 1. Which means the two courses can be taken simultaneously

- c. “Co requisite” = courses are taken at the same time
 - i. For lab + lecture classes, these must be taken at the same time
 - 2. Pre-req Grading Guidelines to specify a specific, required minimum grade
 - a. Pass = D- or better or could be set at C- or better
 - b. Students can be dropped from a class they have registered for if their pre-req grade didn’t meet the requirement
 - c. Transfer grade – maybe specific to the receiving school
 - i. Discussion: we should set the threshold so students can be successful in the next course, not necessarily for transfer credit.
 - d. Need to standardize language
- C. College Senate Update -- please share results via e-mail
 - 1. Final Meeting of the semester
 - a. Internal machinations on procedures, etc
 - b. Steering committee meeting
 - c. Faculty advising committee to Provost
 - i. Meeting and planning stages
 - ii. Goal: Contractual issues: Defining rules and standardizing to address inequities
 - a. HR
 - b. Roles e.g. DC/PC versus faculty
 - c. How does admin understand faculty advising
 - 2. Faculty Advising Committee (FAC)
 - a. Board of Regents subcommittee
 - i. Advise Board of Regents of large decisions
 - ii. Jon Andersen nominated
 - i. Voting results: 18 yes/0 oppose or abstain
 - b. Meeting reviews: better relationship with BOR than when moving to CT state which had been contentious
 - i. Historic problem -- systemic sidelining of faculty
 - ii. Now changed with more dialogue
- D. Spring meeting dates for Academic Senate
 - 1. Current dates: 3rd Mondays at 2:00 pm
 - i. Issues with Spring semester
 - i. January: MLK day
 - ii. February: Presidents’ Day
 - iii. March: Spring Break
 - iv. Maybe meet 4th Mondays

v. College Senate meets 4th Fridays

E. Updates

1. Eastern Services
 - a. Dean of students at Naugatuck sent procedure for access to western's gym
 - b. Kim, Mac, Mary Ellen, doctor T and administration met with eastern to discuss shared simulation lab for nursing
2. Faculty Rep for OER Council
 - a. Lisa Adase interested to serve
 - b. Vote: in favor – 20 unanimous
3. Engage for Communication
 - a. Integrate room reservation software into app
 - b. Can be customized
 - c. Probably not one-size-fits-all
4. Directories -- ongoing
 - a. Online directory
 - i. No phone numbers
 - ii. HR no response sent a ticket
 - iii. Internal phone directory
 - iv. Will create a QV team with minutes and directory
 - b. "QV Commons" Ongoing
 - i. Need to determine who will keep it updated and where it will live
 - ii. Dovetails into phone directory
 - iii. go to website at QVC and you get to CT state
 - i. Losing identity and cohesiveness
 - ii. An important piece for students to find QV
5. Open discussion
 - a. Announcements
 - i. Community Meeting
 - a. Issues
 - i. Traditional classes
 - ii. Modality
 - iii. AI
 - iv. Healthy campus energy
 - ii. Honors Program
 - a. Faculty please think of a roster and nominate candidates for spring enrollment

- iii. Peak business periods email caused a stir
 - a. Not officially black out dates, but indicated leave during these periods would be limited
 - i. January 9th through January 29th
 - ii. March 25th through March 28th
 - iii. two weeks prior to commencement
 - b. Staff may ask for faculty support

Motion to adjourn 2:49 pm