myCTState is the information portal for CT State students, faculty, and staff. Students can check the status of financial aid, search for courses, register for classes, access student orientation, access college email, complete coursework in Blackboard and manage college finances, with one single sign-on. <u>Disclaimer:</u> New content and instructions will continue to be released overtime. i.e. Blackboard

Steps to log in to myCTState:

- 1. Log in to myCTState
 - Webpage: <u>https://my.ctstate.edu</u> OR visit <u>https://ctstate.edu</u> and click on the <u>MyCTState</u> icon



2. Click on Log In

myCTState Announcements	Log In to myCTState	Other Resources	Click: LOG IN
Scheduled System Maintenance <u>Timeframes</u> <u>Recommended personal</u> technology to access CSCU	to access Banner, Blackboard and Email	View myCTState videos	
		Browse Classes	
systems and Blackboard.		Apply for Admission	
	Q NetID Lookup » Q First-time Login Assistance »	🎲 Apply for Financial Aid	
	♂ Password Reset »	Office 365/Email	
	Further Support »		

- 3. You will be redirected to the CSCU Login Portal
 - You will need NetID to get started.

Sian in	rtal	
NetID (e.g. 1234567)	8@student.comr	nnet.edu)
Can't access your accou	unt?	
	Back	Next
The Connecticut Stat Information Technolo use by authorized us you are agreeing to Policy and related po	e Colleges and L ogy (IT) resource sers. By accessing abide by the Acc olicies.	Universities is are solely for g this system ceptable Use

4. Enter your NetID

Click: Next	
	Enter your NetID
CSCU Login Portal Sign in 01234567@student.commnet.edu Can't access your account? Back	Click: Next
The Connecticut State Colleges and Universities Information Technology (IT) resources are solely for use by authorized users. By accessing this system you are agreeing to abide by the Acceptable Use Policy and related policies.	
	Image: Contract Contract Sign in D1234567@student.commnet.edu Can't access your account? Back Next The Connecticut State Colleges and Universities fromation Technology (IT) resources are solely for use by authorized users. By accessing this system you are agreeing to abide by the Acceptable Use Policy and related policies.

6. Enter your Password

- Default password for first time users:
 - o First three letters of your birth month with the first letter capitalized
 - Ampersand sign: &
 - Last four digits of your SSN
- 7. Click: Sign in



- 8. You will be asked if you want to remain signed in.
 - Select: Yes or No. If using a public computer or laptop we recommend selecting No.



9. Once you are logged in, you will be directed to the **myCTState Homepage**

	≡)myCTState						🗂 4 🔵
Menu	Welcome to myCTState! 🔒	College Email	۵	Student Self-Service	۵	Financial Aid	8
icon:	The launch of myCTState coincides with the consolidation of	All official information from CT St is sent to college-issued email	tate	Access Your Student Profile Review Required Action Items		myEinancialAid FAFSA Application	
Display	Connecticut's 12 community colleges into one CT State Community	address. • Office 365/Email	- 1	Prepare for Registration Browse Classes		Free College (PACT) Financial Aid Guide	
menu	College. The initial rollout focuses on student onboarding, financial aid and registration for Fall 2023. Additional functionality will be incrementally rolled out in July and after to facilitate student, faculty and staff experience.	• Email Help		Browse Course Catalog Register for Classes View Registration Information View Account Summary Degree Works			
	Student Orientation	Classes :	a	Class Schedule	۵	Advisors	A
	All new, transfer and re-admit students are strongly encouraged to complete Online Orientation. Upon		^	March 2023 < Today Sun Mon Tue Wed Thu Fri	Sat		

- 10. There are myCTState tiles related to:
 - College Email
 - Student Self-Service
 - Financial Aid
 - Student Orientation
 - Classes
 - Class Schedule
 - Advisors
 - And more...

You can click on each tile for more information or click on the Main Menu to view the Display menu Options.

	myCTState	×	
		ය Home Q Discover	
icon		Academics	
	Welcome to myCTState! 🛆	ら で Community	The menuiser
	The launch of myCTState coincides with the consolidation of	My Account	opens to this
	Connecticut's 12 community colleges into one CT State Community	N Profile	Display menu
	on student onboarding, financial aid and registration for Fall 2023.	(→ Sign out	
	Additional functionality will be incrementally rolled out in July and	RESOURCES	
	after to facilitate student, faculty and staff experience.	College_Email Online_Help_Desk	

11. Click on **Discover** to search for information within myCTState. You will be able to view additional tiles that may be pertinent to your time at CT State.



12. To view your Academic Profile click on: Academics:

10 AM

Academic Plans

Degree Progress



Selective Admission

Email Access to Office 365/Email:

1. Click on the College Email Tile and click on: Office 365/Email



- 2. You will be redirected to your Office 365/Email
- 3. If you need assitance accessing College Email select: Email Help
 - You will be redirected to the CSCU IT Help Page



CSCU IT Help Page: Public - Office 365 - Email (service-now.com)



4. To view your college-issued email address click on: college-issued



5. Your college email account information will appear as shown below:

Personal Information				
 Profile picture College Name ID Number: College email will appear here 	Personal Details First Name Date of Birth - Personal Pronoun -	Middle Name - Legal Sex Gender Identification -		
	Email Connecticut Community Colleges' St iil (Preferred) @mail.ct.edu			+ Add New

myCTState Resources:

<u>myCTState</u> Help Resources for NetID Lookup, First-time Login Assistance, Password Reset and further support are available on the Login Screen. Additional Resources such as myCTState videos, Browse Classes, Programs/Majors, Apply for Admissions, Apply for Financial Aid, and Office 365/Email are helpful quick links.

Other Resources can be found on the login screen.

Helpful Resources:



Additional Resources:

