



Shared Governance Group Name: **School Area Curriculum Committee (SACC)**

Currently the CSCU Board of Regents has recognized that *Shared Governance* can be conceptualized as:

*Consonant with the mission, vision, and goals of the CSCU System, the Board of Regents and the Faculty Advisory Committee recognize the importance of administration, faculty, staff, and student cooperation in contributing to the advancement of shared governance in the CSCU institutions. Shared governance is defined as communication, collaboration, and mutual accountability between administration, faculty, staff, and students which advances excellence in the operation of CSCU institutions. [CSCU Website; Regents: Shared Governance Award]*

Connecticut State Community College (“CT State”) is a student-centered institution and is committed to collaborative decision making through shared governance.

The Shared Governance model for the Connecticut State Community College will foster:

- A student-centered and equity-focused culture, which supports the development of the whole student, including learning inside and outside of the classroom
- A voice for all members of the college, including students, faculty, staff, and administrators
- Transparency and trust through clear communication
- Freedom to respectfully debate or disagree without fear of recrimination
- Representation from all campuses and constituencies
- Participatory decision making, with the acknowledgement that the legislated authority for all decisions rests with the Connecticut Board of Regents for Higher Education (BOR)

### Charge

The primary charge of the School Area Curriculum Committee (SACC) will be to review curriculum proposals forwarded by Statewide Discipline Councils (SDCs) through the lens of each CT State School and with consideration of campus recommendations brought forward by the campus SACC reps (i.e., recommendations for approval or recommendations for additional revision).

Curriculum proposals may include courses, certificates, degrees, AP/CLEP exam equivalencies, and/or other curriculum modifications, additions, discontinuations, or recommendations.

The SACC will negotiate recommended changes to proposals with appropriate SDC (not to exceed one month in the governance cycle), vote on proposals, report results of accommodation negotiations to local campus departments and applicable SDC, and forward approved proposals to the Curriculum Congress.

All curricular recommendations will be applicable to CT State, including local unique campus programs that may only be currently offered at a single campus.

To honor the NECHE standard that curriculum is the primary domain of faculty (3.15) and to maximize the ability to timely respond to industry needs and streamline the process of curriculum development, the SACC is not a sub-committee of the College Senate.

## Membership

A guiding principle for School Area Curriculum Committee (SACC) membership is that there shall be one full-time faculty representative from each Academic School from each of the 12 campuses.

This membership will include:

- 12 voting Faculty members (1 from each campus, representing each CT State School)
- 1 ex officio Academic Dean member (the Academic Dean from the applicable CT State School)

Each SACC may opt to follow Robert's Rules and will determine its processes for managing and sharing agendas, minutes, and materials in a timely manner. All SACC meetings should be recorded for those that miss the meeting. If there are individuals with ongoing conflicts, alternative voting needs to be established. The SACC shall define majority and quorum for voting purposes.

## Curriculum Approval Process at SACC Level

- SDC Chair presents the aligned proposal to the SACC.
  - The proposal originator must attend SACC meeting to answer any questions about the proposal.
- Review campus recommendations, negotiate changes with appropriate SDC to accommodate recommendations (not to exceed 1 month in the governance cycle)
- Vote to approve or reject at end of negotiations
- Forward approved proposals to the Curriculum Congress
- Denials or requests for additional edits sent back to SDC
- Report results of accommodation negotiations to local campus departments and SDC
- Chairs of appropriate SACC and SDC present aligned proposals to Congress

Detailed information on the Shared Governance model and the CT State Governance structure is available at <https://www.ctstate.edu/governance/>.



2/10/23

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Charged by Dr. Miah LaPierre Dreger  
Interim Provost, CT State Community College

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Charge Date